

# ROCKLYN CLARKE

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## PERFORMANCE SUMMARY

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**Strategic Non-Profit Planning • Organizational Management** - Built new organization from the ground up, co-founded and scaled a thriving nonprofit serving the Boston area. Directed operations, finances, staff, and community programs while forging key partnerships that expanded reach and engagement. Delivered sustainable growth and strong organizational alignment through effective executive leadership.

**Executive Leadership • Operations Management** - Stabilized operations for a 5,000-member organization, transformed outdated infrastructure and implemented modern HR practices. Oversaw IT, facilities, finance, and personnel functions for a multimillion-dollar budget and 50 staff members. Successfully modernized systems and policies, ensuring operational efficiency and long-term sustainability.

**IT Project Management • Enterprise Systems Integration** - Led cross-functional team to design and implement a user-friendly web interface, ensuring smooth adoption of the new enterprise-wide migration to SAP. Executed servant leadership, aligning stakeholders and supporting technical teams to achieve mission-critical project goals. Supported modernize MIT's financial operations while gaining early leadership experience managing technical professionals.

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|-----------------------------------|--------------------------------|--------------------------------|
| ▪ Strategic Planning              | ▪ Partnership Development      | ▪ People Management            |
| ▪ Budget Management               | ▪ Operations Management        | ▪ Project Management           |
| ▪ Organizational Administration   | ▪ Executive Leadership         | ▪ Compliance & Risk Management |
| ▪ Staff Recruitment & Development | ▪ IT Infrastructure Management | ▪ Team Leadership              |

## EDUCATION

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**S.B. Physics**, Massachusetts Institute of Technology Cambridge, MA

## PROFESSIONAL EXPERIENCE

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**LIFE CHURCH**, Boston, MA

**Senior Pastor**, 2003 – Present

- Co-founded and scaled a nonprofit organization, overseeing all aspects of strategy, operations, and community impact
- Directed organizational administration, finances, facilities, and staff development for a growing congregation
- Recruited, trained, and supervised staff and volunteer teams, building high-performing, mission-aligned culture
- Forged partnerships with civic leaders, ministry organizations, and industry suppliers, expanding influence and strengthening programs.

**JUBILEE CHRISTIAN CHURCH**, Boston, MA

**Executive Pastor**, 2002 – 2003

- Oversaw administrative and operational functions of a 5,000-member nonprofit with an annual budget of \$6M and staff of 50
- Managed multimillion-dollar budget, vendor relationships, and partnership programs that improved member engagement and value
- Directed IT, facilities management, HR, A/V services, and arts programs
- Modernized technology infrastructure by leading major upgrades to phone, internet, and computer systems
- Implemented updated HR policies and practices, ensuring compliance and organizational alignment
- Collaborated with contractors and consultants on capital and facilities projects

**MASSACHUSETTS INSTITUTE OF TECHNOLOGY, Cambridge, MA**  
**Senior Project Manager, Information Systems, 1997 – 2002**

- Directed enterprise technology initiatives during major institutional transformations
- Led cross-functional project team to build a custom web interface for SAP during MIT's transition from legacy financial systems, improving usability and adoption
- Delivered servant leadership to technical teams, ensuring clarity, resources, and stakeholder alignment for mission-critical projects
- Co-led MIT's Environmental Health & Safety System Discovery Project and contributed to enterprise printing and system integration initiatives
- Led MIT's Year 2000 compliance project and partnered with IBM consultants on enterprise-wide infrastructure improvements
- Designed and implemented large-scale IT solutions supporting finance, accounting, and mission-critical system operations

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**ADDITIONAL EXPERIENCE**

**Discovery & Outreach Developer** | MIT Office of Educational Innovation & Technology (2008 – 2011, *part-time*) – Supported faculty adoption of academic software tools for research-based teaching.

**Consultant** | Harvard University, Kennedy School of Government – Supported budget database maintenance and financial system improvements.

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**BOARD LEADERSHIP & GOVERNANCE**

**Emmanuel Gospel Center** – *Member, Board of Directors (2024–Present); Chair of the Board (2007–2012); Member, Board of Directors (2004–2007)*

**Black Alumni(ae) of MIT (BAMIT)** – *Member, Board of Directors (2019–2024)*  
Served on Finance, Governance, Outreach & Engagement, and Programming Committees.

**The Massachusetts Bible Society** – *Member, Board of Trustees (2020–2022)*

**MIT Educational Council** – *Volunteer (2001–2020)*  
Conducted admissions interviews for MIT undergraduate applicants.